

Other Useful Information

CIHM conducts following courses related to Hospitality & Hotel trade

- a) Three year B.Sc. in Hospitality & Hotel Administration under NCHMCT & IGNOU
- b) 1½ year Trade Diploma in Food Production, Bakery & Confectionery, F&B Service, Front Office and Housekeeping under NCHMCT.
- c) Various short term skill development programmes and Hunar-Se-Rozgar Tak programme of Ministry of Tourism, Govt. of India.
- d) In future the Institute will start Post Graduation Programme in Hospitality Management under NCHMCT & IGNOU and other Trade Diploma Programmes under NCHMCT

Frequently Asked Questions

| Sl. No. | Query | Reply |
|---------|---|---|
| 1. | Who can apply for hotel management courses? | The programmes are open for students of all streams i.e. Arts/Commerce / Sciences/ Others. With English as a compulsory subject. |
| 2. | How much percentage is needed for Hotel Management? | Minimum of 45% marks in 10+2 with English as compulsory subject, from a recognized educational board. (Students of all streams can apply) |
| 3. | How many courses are offered by the Institute? | We offer two courses – BSc. In HHA (3 year degree) and Diploma in Food Production, Bakery & Confectionery, F&B Service, Front Office and HK (1.5 years) |
| 4. | Where is the Institute located? | It is situated in one of the prime location of the beautiful city Chandigarh (Sector 42D Chandigarh). 5 minutes drive from IBST sector 43 |
| 5. | What is the Admission process for foreign students? | The student from foreign origin can apply for admission after qualifying The National Council for Hotel |

| | | |
|-----|---|--|
| | | Management and Catering Technology Joint Entrance Exam (NCHMCT JEE) for degree and on Merit List of Plus two for Diploma Courses. |
| 6. | What are the age criteria for applying for the course? | No age limit |
| 7. | Does Institute have a hostel facility for B.Sc. and Diploma students? | Yes, there is hostel facility for both boys (108 seats) & girls (51 seats). |
| 8. | What is the duration of Industrial Training? | The duration for the industrial training differ in both the courses BSc. In HHA – 17 weeks training For Diploma in – 6 months |
| 9. | Is there a separate course for vegetarian students? | There is NO Separate course, however there is a provision to choose Vegetarian option for cooking practical in BSc. HHA (3 year degree programme) |
| 10. | No. of seats available in BSc. HHA (3 year degree programme) & Diploma in Food Production (1.5 year course) | There are 120 seats available in the BSc. HHA programme and the reservation policy is followed accordance to the policy laid down by State Govt. There are total 260 seats available in which 70 in Diploma in Food Production, 70 in F&B Service, 50 in B&C, 35 in Front Office, 35 in Housekeeping and the reservation policy is followed accordance to the policy laid down by State Govt. |
| 11. | What are the other facilities available in the institute? | There are many facilities available in the institute: - <ul style="list-style-type: none"> - Well equipped labs for all the practical classes - Hostel facilities - Parking facilities - Medical facilities - Photo copy facilities - Library and Canteen for students - Gym for Hostellers |
| 12. | Who are your top recruiters? | Our top recruiters are reputed hotel chains, QSR's & Retail Chains like Taj, oberoi, Marriott, Hyatt, McDonalds, Dominos, Reliance, Aditya Birla etc |

| | | |
|-----|--|--|
| 13. | What kind of job opportunities are there | Global growth and development of tourism has opened up innumerable |
|-----|--|--|

| | | |
|-----|--|---|
| | after completion of degree from CIHM Chandigarh? | openings. As a result, the graduating students in Hotels can look forward to career opportunities as; Indian Navy Hospitality services, Hospital and Institutional Catering, Cabin crew in airlines, Flight kitchen, faculty in hotel management colleges, Guest/Customer Relation Executive in Hotel Shipping and Self-employment through entrepreneurship. |
| 14. | What are careers in Hospitality & Tourism? | <p>Global growth and development of tourism has opened up innumerable openings. As a result, the graduating students in Hotel & Tourism can look forward to career opportunities as;</p> <ul style="list-style-type: none"> - Airline Ticketing & Reservations; - Faculty in Hotel Management/Food Craft Institutes/ Tourism Institutes/ University Departments; - Flight Kitchens and on-board flight services; - Guest/Customer Relation Executive in Hotel and other Service Sectors; - Hospital and Institutional Catering; - Hospitality Marketing & Sales in Hotel & Travel Firms - Indian Navy Hospitality services; - Kitchen Management/ Housekeeping Management positions in Hotels after initial stint as trainee; - Railways hospitality and catering services; - Self-employment through entrepreneurship - Shipping and Cruise lines; - State Tourism Development Corporations; - Tour Operations & Travel Agencies - Tour Escorts Domestic & International |
| 15. | What Procedure is | The institute follows the |

| | | |
|-----|--|--|
| | followed for the recruitment of faculty and staff? | Recruitments rules of central Institutes of Hotel Management (CIHM) set up as Autonomous Body under the Ministry of Tourism and the revision/amendments issued from time to time. |
| 16. | What measures are taken to create awareness for curbing the menace of ragging? | The Institute has taken adequate measure against ragging as per Clause (e) of Regulations 6.4 of the UGC Regulations. Also Anti-ragging committees are formed to monitor the implementation of the set guidelines. |
| 17. | Which service rule is applicable for the faculty and staff? | The Central Civil Services (Conduct) Rules, 1964 are applicable for the faculty and staff. |
| 18. | What is the statutory status of the Institute? | The Institute is an Autonomous Body under the aegis of Dept of Tourism, Chandigarh Administration |
| 19. | Provide information about the Institute affiliation. | <ul style="list-style-type: none"> - The B.Sc. H&HA is offered in a collaborative mode jointly by NCHM and JNU. - The Diploma is offered by NCHM which awards Diplomas. |

“RTI- HOW TO APPLY FOR INFORMATION UNDER RTI ACT, 2005”

1. Introduction

Any citizen of India who desires to obtain any information under the Right to Information Act, 2005 may make a request to the Central Public Information Officer, preferably in the application format, in writing or through electronic means.

2. Application Fee

The application for obtaining information under sub-section (1) of section 6 of RTI Act, 2005, must be accompanied by prescribed application fee drawn in favour of Principal, CIHM payable at Chandigarh. At present the application fee, which is subject to change from time to time, is as under:-

Application fee : Rs. 10/- (Rupees ten only)

Mode of payment : By cash against proper receipt or by demand draft/banker's cheque/Indian Postal Order drawn in favour of Principal, CIHM payable at Chandigarh.

Persons who belong to BPL category are not required to pay the application fee provided necessary documents in support are produced.

3. Additional Fee

In case it is decided to provide the information, the applicant shall be informed of the additional fees required to be deposited by him/her for the information sought and information shall be furnished after the deposit of the fee by the Requester, as per the Act.

In accordance to directives given in the above mentioned Gazette notification dated 16/09/2005, for providing the information under sub-section (1) of Section 7, an additional fee shall be charged. At present, the applicable rates, which are subject to change from time to time, are given as under:-

| | | |
|----|---|---|
| a. | For each page (in A-4 or A-3 size paper) created or copied. | Rs. 2/- per page |
| b. | For a copy in larger size paper | Actual charge or cost price |
| c. | For samples or models | Actual cost or price |
| d. | For inspection of records | No fee for the first hour; Rs. 5/hr. thereafter |

Further, for providing the information under sub-section (5) of

Section 7, the fee shall be charged at the following rates:-

| | | |
|----|--|--|
| a. | For information provided in diskette of floppy | Rs. 50/- (Rupees fifty only) per diskette or floppy |
| b. | For information provided in printed form | At the price fixed for such publication or Rs. 2/- per page of photocopy for extracts from the publication |

The mode of payment of above mentioned additional fees shall be the same as application fee.

4. **Appeal**

In case the applicant does not receive a decision within the time specified in sub-section (1) or clause (a) of sub-section (3) of section 7, or is aggrieved by a decision of the PIO, as the case may be, may within thirty days from the expiry of such period from the receipt of such a decision, prefer an appeal to the ministerial Appellate **Authority**.

**APPLICATION FORMAT
FOR INFORMATION UNDER RTI ACT 2005**

To

Central Public Information Officer
Chandigarh Institute of Hotel Management
& Catering Technology,
Sector 42-D,
Chandigarh-
160036

1. Full Name of the Applicant (in capital letters)

2. Father's /Husband Name (in capital letters)_____ -

3. Complete
addressPin

code

4. Telephone No. Office_____Res.

_____Mobile _____

5. Whether belong to BPL category (if yes, please attach a copy of the BPL/Antyodaya ration card (please tick)Yes___No_____to claim waiver of the application fee)

6. Details of Application Fee/Addl. Fee:- (Application Fee – Rs. 10/-, Addl. Fee - @ Rs.2/- per page for A-4 Size paper created or copied, by cash, DD/BC/IPO to be drawn in favour of Principal Dr. Ambedkar Institute ofHotel Management Payable at Chandigarh)

| Cash Receipt/DD/Banke rsCheque / IPO No. | Date | Name of the issuing Bank/Authority | Amount (Rs.) |
|--|------|--|--------------|
| | | | |

7. Particulars of information required (please enclose separate sheet, if required, indicating specific detail of information required and the preferred medium i.e. inspection, photocopy, softcopy, etc.)

DECLARATION

I state that the information sought does not fall within the restriction contained in Section 8 & 9 of the RTI Act and to the best of my knowledge it pertains to your office.

Place:_____

Date: _____